

Rustington Parish Council

MONTHLY BUDGET REPORT

to 8 August 2025

Monthly Budget Report to 8 August 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	10,708.68	69,131.32	
Rustington Youth Centre	32,590.00	10,138.63	22,451.37	
The Woodlands Centre	78,780.00	10,815.57	67,964.43	1. Building Improvements - £5,700.00 - 60% deposit towards Installation of new Sound System - now installed
General Amenities	123,180.00	46,886.98	76,293.02	1. Seating - £8,009.51 - Includes the purchase of x3 seats (£5,076.00) which has corresponding Income Vote for x5 seats (£7,986.00) 2. Planting & Maintenance - £18,604.88 - Includes £760.00 Refurbishment Works to the Chaucery Memorial (taken from Chaucery Memorial Funding held by the Council in Earmarked Reserves)
Museum	86,128.00	22,236.39	63,891.61	
Samuel Wickens Centre	51,310.00	220.68	51,089.32	1. Maintenance - £1,781.51 - Includes Callout to repair Airconditioning Pump in Information Centre (£220.88)
Finance & General Purposes	403,650.00	127,346.69	276,303.31	1. Consultants/Legal Fees - £3,548.30 - Increase in Consultancy Costs (Advice & Support - Prepaid Hours)
Allotments	2,400.00	1,442.20	957.80	

For information, the previous months Overview Reports are attached to the back of this Report

12 August 2025

Finance Manager

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£17	£60	(43)
		4013 - Insurance Recharge	-	-	-
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	£160	£3,700	(3,540)
		4042 - Hire of Grounds	£1,100	-	1,100
		4044 - Rent - Cricket Clubs	£1,199	£2,300	(1,101)
		4045 - Rent - Football Clubs	£168	£3,000	(2,832)
		4046 - Rent - Girl Guides	£138	-	138
		4047 - Rent - Sports & Social Club	£4,125	£16,500	(12,375)
	001 - Incomings Total		£6,907	£25,560	(18,653)
1 - Sales Total		£6,907	£25,560	(18,653)	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£245)	-	(245)
		5002 - Playground - New Equipment / Improvement Fund	-	(£20,000)	20,000
		5004 - Outdoor Fitness Equipment	£1,015	-	1,015
081 - Purchases Total		£770	(£20,000)	20,770	
2 - Purchases Total		£770	(£20,000)	20,770	
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£51)	(£1,000)	949
		6007 - Fencing	-	(£500)	500
		6008 - Improvements	-	-	-
		6010 - Plant Maintenance	(£223)	(£1,000)	777
		6011 - Seating	(£556)	-	(556)
		6013 - Tree & Bulb Planting	(£18)	-	(18)
		6014 - Tree Works	(£385)	(£3,000)	2,615
		6017 - Plant Fuel	(£139)	-	(139)
		6223 - Playground - Inspections	(£174)	-	(174)
		6224 - Playground - Maintenance	(£106)	(£2,000)	1,894
	6232 - Signs	-	(£500)	500	
161 - Direct Expenses Total		(£1,652)	(£8,000)	6,348	
3 - Direct Expenses Total		(£1,652)	(£8,000)	6,348	
4 - Overheads	241 - Salaries	7001 - Salaries	(£7,488)	(£28,200)	20,712
		7004 - Employers - National Insurance	(£873)	-	(873)
		7006 - Employers - Superannuation	-	-	-
	241 - Salaries Total		(£8,361)	(£28,200)	19,839
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200
		7106 - Staff Uniform	(£44)	-	(44)
		7122 - Legal Fees	-	-	-
	242 - Expenditure Total		(£44)	(£200)	157
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7205 - Refuse Collection	(£240)	-	(240)
		7206 - Maintenance - Internal	(£41)	-	(41)
		7207 - Maintenance - External	(£384)	(£24,000)	23,616
		7210 - Travellers / Illegal Encampments	(£95)	-	(95)
		7212 - Contract / Casual Staff	(£2,699)	-	(2,699)
		7213 - Maintenance of Cricket Square	(£1,825)	(£7,300)	5,475
		243 - Premises Costs Total		(£5,283)	(£31,300)
	244 - Additional Expenditure	7300 - Telephone	(£66)	-	(66)
		7302 - Insurances	-	-	-
		7303 - Miscellaneous Contingencies	(£12)	(£5,700)	5,688
		7309 - Security / Out of Hours Caretaking	(£366)	-	(366)
		7321 - Office Equipment / ICT / Website	(£101)	-	(101)
		244 - Additional Expenditure Total		(£545)	(£5,700)
4 - Overheads Total		(£14,233)	(£65,400)	51,167	
Net Expenditure		(£8,208)	(£67,840)	59,632	

Woodland Park Sportsfield	(1,501)	(11,000)	9,499
Equipment Renewal Fund	(1,000)	(1,000)	0
Rustington Youth Centre	(10,139)	(32,590)	22,451
Total Net Expenditure	(20,847)	(112,430)	91,583

Rustington Parish Council

Woodland Park Sportsfield to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£800	-	800
	001 - Incomings Total		£800	-	800
1 - Sales Total			£800	-	800
4 - Overheads	243 - Premises Costs	7200 - Rent	(£313)	(£4,000)	3,688
		7207 - Maintenance - External	(£273)	(£7,000)	6,727
		7210 - Travellers / Illegal Encampments	(£95)	-	(95)
		7212 - Contract / Casual Staff	(£1,520)	-	(1,520)
	243 - Premises Costs Total		(£2,201)	(£11,000)	8,799
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£100)	-	(100)
	244 - Additional Expenditure Total		(£100)	-	(100)
4 - Overheads Total			(£2,301)	(£11,000)	8,699
Net Expenditure			(£1,501)	(£11,000)	9,499

Rustington Parish Council

Rustington Youth Centre to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4048 - Lettings	£3,632	£20,000	(16,369)
		4061 - Youth Centre - Subscriptions	-	£150	(150)
		4062 - Youth Centre - Tuck	-	£100	(100)
	001 - Incomings Total		£3,632	£20,250	(16,619)
1 - Sales Total			£3,632	£20,250	(16,619)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,500)	1,500
	081 - Purchases Total		-	(£1,500)	1,500
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	-	(£250)	250
	082 - Purchase of Supplies Total		-	(£250)	250
2 - Purchases Total			-	(£1,750)	1,750
4 - Overheads	241 - Salaries	7001 - Salaries	(£1,117)	(£4,500)	3,383
		7004 - Employers - National Insurance	(£587)	-	(587)
	241 - Salaries Total		(£1,704)	(£4,500)	2,796
	242 - Expenditure	7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£90)	(£290)	200
	242 - Expenditure Total		(£90)	(£290)	200
	243 - Premises Costs	7201 - Rates	(£1,897)	(£5,000)	3,104
		7202 - Water Rates	(£140)	(£1,300)	1,160
		7203 - Electricity	(£569)	(£4,000)	3,432
		7204 - Gas	(£310)	(£3,500)	3,190
		7205 - Refuse Collection	(£389)	(£800)	411
		7206 - Maintenance - Internal	(£5,048)	(£14,000)	8,952
		7212 - Contract / Casual Staff	(£129)	-	(129)
	243 - Premises Costs Total		(£8,482)	(£28,600)	20,119
	244 - Additional Expenditure	7300 - Telephone	(£22)	(£850)	828
		7302 - Insurances	(£345)	(£3,150)	2,805
		7303 - Miscellaneous Contingencies	-	(£1,200)	1,200
		7305 - VAT Adjustment	-	(£1,000)	1,000
		7309 - Security / Out of Hours Caretaking	(£366)	(£1,500)	1,134
		7310 - Subscriptions	(£329)	-	(329)
		7321 - Office Equipment / ICT / Website	(£32)	-	(32)
		7325 - Senior Y.Club - Youth Activities	(£325)	(£2,000)	1,675
		7326 - Senior Y.Club - Youth & Support Workers	(£2,075)	(£8,000)	5,925
		244 - Additional Expenditure Total		(£3,495)	(£17,700)
4 - Overheads Total			(£13,770)	(£51,090)	37,320
Net Expenditure			(£10,139)	(£32,590)	22,451

Rustington Parish Council

The Woodlands Centre to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£378	£1,000	(622)
		4040 - Miscellaneous Income / Rents / Charges	-	-	-
		4041 - Gas - Girl Guides - Reimbursement	£198	£1,200	(1,002)
		4048 - Lettings	£23,420	£60,000	(36,580)
	001 - Incomings Total		£23,996	£62,200	(38,204)
1 - Sales Total			£23,996	£62,200	(38,204)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£67)	(£2,000)	1,933
	081 - Purchases Total		(£67)	(£2,000)	1,933
2 - Purchases Total			(£67)	(£2,000)	1,933
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£5,700)	(£35,000)	29,300
		6008 - Improvements	-	-	-
	161 - Direct Expenses Total		(£5,700)	(£35,000)	29,300
3 - Direct Expenses Total			(£5,700)	(£35,000)	29,300
4 - Overheads	241 - Salaries	7001 - Salaries	(£1,117)	(£4,500)	3,383
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		(£1,117)	(£4,500)	3,383
	242 - Expenditure	7121 - Consultants	-	-	-
		7131 - Loan Servicing	-	(£20,000)	20,000
	242 - Expenditure Total		-	(£20,000)	20,000
	243 - Premises Costs	7201 - Rates	(£2,593)	(£6,800)	4,207
		7202 - Water Rates	(£586)	(£1,500)	914
		7203 - Electricity	(£1,909)	(£11,000)	9,091
		7204 - Gas	(£1,193)	(£14,000)	12,807
		7205 - Refuse Collection	(£375)	(£2,500)	2,125
		7206 - Maintenance - Internal	(£7,394)	(£33,000)	25,606
		7207 - Maintenance - External	(£30)	-	(30)
		7209 - Repairs - Vandal	(£177)	-	(177)
		7211 - Setting Up Costs - Hall / Rooms	(£760)	(£2,800)	2,040
		7212 - Contract / Casual Staff	(£7,422)	-	(7,422)
	243 - Premises Costs Total		(£22,440)	(£71,600)	49,160
	244 - Additional Expenditure	7300 - Telephone	-	(£380)	380
		7302 - Insurances	(£345)	-	(345)
		7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£1,845)	(£5,500)	3,655
		7310 - Subscriptions	(£633)	-	(633)
		7321 - Office Equipment / ICT / Website	(£1,149)	-	(1,149)
		7405 - Rolling Programme of Works (Capital/Reserves)	(£1,515)	-	(1,515)
	244 - Additional Expenditure Total		(£5,488)	(£7,880)	2,392
4 - Overheads Total			(£29,045)	(£103,980)	74,935
Net Expenditure			(£10,816)	(£78,780)	67,964

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-
		4023 - Contribution - ADC - Toilet Maintenance	-	£6,700	(6,700)
		4024 - Contribution - Christmas Lighting	-	-	-
		4025 - Contribution - Seats	£7,986	-	7,986
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	-	£7,820	(7,820)
		4049 - Sponsorship of Planters / Flower Beds	£1,400	-	1,400
	001 - Incomings Total		£9,386	£14,520	(5,134)
1 - Sales Total		£9,386	£14,520	(5,134)	
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£1,695)	(£3,000)	1,305
		6004 - Christmas Lighting	(£463)	(£10,000)	9,537
		6009 - Street Lighting Maintenance	(£3,629)	(£3,900)	271
		6011 - Seating	(£8,010)	(£2,000)	(6,010)
		6012 - Street Maps / Notice Boards	-	(£1,000)	1,000
		6013 - Tree & Bulb Planting	(£79)	-	(79)
		6014 - Tree Works	(£900)	(£1,500)	600
		6015 - War Memorial	-	(£1,300)	1,300
		6107 - Gardens Competition	-	(£1,000)	1,000
		6230 - Planting & Maintenance of Amenity Areas	(£18,605)	(£55,000)	36,395
		6231 - Public Toilet Cleansing & Maintenance	(£15,918)	(£56,000)	40,082
		6232 - Signs	-	-	-
		6234 - Defibrillators & Associated Equipment	(£601)	(£1,000)	399
	161 - Direct Expenses Total		(£49,899)	(£135,700)	85,801
3 - Direct Expenses Total		(£49,899)	(£135,700)	85,801	
4 - Overheads	243 - Premises Costs	7202 - Water Rates	-	-	-
		7207 - Maintenance - External	-	-	-
	243 - Premises Costs Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£154)	(£2,000)	1,846
		7348 - Commemorative Events / Concerts	-	-	-
		7406 - Changing Places Toilet	-	-	-
	244 - Additional Expenditure Total		(£154)	(£2,000)	1,846
4 - Overheads Total		(£154)	(£2,000)	1,846	
Net Expenditure		(£40,667)	(£123,180)	82,513	

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(6,220)	0	(6,220)
Rustington Museum	(22,236)	(86,128)	63,892
Samuel Wickens Centre	(22,236)	(86,128)	63,892
Total Net Expenditure	(91,360)	(295,436)	204,076

Rustington Parish Council

Public Toilets to 8 August 2025

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£617)	-	(617)
		6232 - Signs	(£60)	-	(60)
	161 - Direct Expenses Total		(£677)	-	(677)
3 - Direct Expenses Total			(£677)	-	(677)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£126)	-	(126)
		7203 - Electricity	(£212)	-	(212)
		7206 - Maintenance - Internal	(£177)	-	(177)
		7209 - Repairs - Vandal	(£97)	-	(97)
	243 - Premises Costs Total		(£611)	-	(611)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£33)	-	(33)
	244 - Additional Expenditure Total		(£33)	-	(33)
4 - Overheads Total			(£645)	-	(645)
Net Expenditure			(£1,322)	-	(1,322)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£950)	-	(950)
	161 - Direct Expenses Total		(£950)	-	(950)
3 - Direct Expenses Total			(£950)	-	(950)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£412)	-	(412)
		7203 - Electricity	(£470)	-	(470)
		7206 - Maintenance - Internal	(£649)	-	(649)
	243 - Premises Costs Total		(£1,531)	-	(1,531)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£33)	-	(33)
	244 - Additional Expenditure Total		(£33)	-	(33)
4 - Overheads Total			(£1,564)	-	(1,564)
Net Expenditure			(£2,514)	-	(2,514)

THE STREET	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£153)	-	(153)
	161 - Direct Expenses Total		(£153)	-	(153)
3 - Direct Expenses Total			(£153)	-	(153)
4 - Overheads	242 - Expenditure	7121 - Consultants	-	-	-
	242 - Expenditure Total		-	-	-
	243 - Premises Costs	7202 - Water Rates	(£57)	-	(57)
		7203 - Electricity	(£212)	-	(212)
		7206 - Maintenance - Internal	(£205)	-	(205)
	243 - Premises Costs Total		(£474)	-	(474)
	244 - Additional Expenditure	7302 - Insurances	(£783)	-	(783)
		7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£33)	-	(33)
	244 - Additional Expenditure Total		(£816)	-	(816)
4 - Overheads Total			(£1,290)	-	(1,290)
Net Expenditure			(£1,443)	-	(1,443)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£714)	-	(714)
	161 - Direct Expenses Total		(£714)	-	(714)
3 - Direct Expenses Total			(£714)	-	(714)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£194)	-	(194)
		7209 - Repairs - Vandal	-	-	-
	243 - Premises Costs Total		(£194)	-	(194)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£33)	-	(33)
	244 - Additional Expenditure Total		(£33)	-	(33)
4 - Overheads Total			(£227)	-	(227)
Net Expenditure			(£940)	-	(940)

Total Net Expenditure - All Public Toilets

(6,220)

0

(6,220)

Rustington Parish Council

Rustington Museum to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£11	£42	(31)
		4040 - Miscellaneous Income / Rents / Charges	£49	£1,100	(1,051)
	001 - Incomings Total		£59	£1,142	(1,083)
1 - Sales Total			£59	£1,142	(1,083)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£11)	(£3,000)	2,989
	081 - Purchases Total		(£11)	(£3,000)	2,989
2 - Purchases Total			(£11)	(£3,000)	2,989
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	(£37)	(£3,000)	2,963
		6110 - Advertising	-	(£100)	100
		6111 - Events / Activities	(£327)	(£500)	173
		6210 - Collection Care / Insurance	(£1,078)	(£1,100)	22
	161 - Direct Expenses Total		(£1,443)	(£4,700)	3,257
3 - Direct Expenses Total			(£1,443)	(£4,700)	3,257
4 - Overheads	241 - Salaries	7001 - Salaries	(£13,444)	(£63,000)	49,556
		7004 - Employers - National Insurance	(£1,526)	-	(1,526)
		7006 - Employers - Superannuation	(£521)	-	(521)
	241 - Salaries Total		(£15,491)	(£63,000)	47,509
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	(£23)	(£100)	77
		7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£65)	(£200)	135
	242 - Expenditure Total		(£88)	(£600)	512
	243 - Premises Costs	7201 - Rates	(£580)	(£1,550)	970
		7202 - Water Rates	(£53)	(£400)	347
		7203 - Electricity	(£542)	(£4,000)	3,458
		7205 - Refuse Collection	(£231)	-	(231)
		7206 - Maintenance - Internal	(£1,664)	(£6,000)	4,336
		7209 - Repairs - Vandal	(£101)	-	(101)
		7212 - Contract / Casual Staff	£38	-	38
		243 - Premises Costs Total		(£3,133)	(£11,950)
	244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
		7302 - Insurances	-	(£1,270)	1,270
		7303 - Miscellaneous Contingencies	(£21)	(£1,000)	979
		7306 - Photocopying / Printing	(£251)	(£350)	99
7307 - Postage - General		(£22)	-	(22)	
7309 - Security / Out of Hours Caretaking		(£200)	(£1,000)	800	
7310 - Subscriptions		(£362)	-	(362)	
7320 - Stationery		(£36)	(£400)	364	
7321 - Office Equipment / ICT / Website		(£1,231)	-	(1,231)	
244 - Additional Expenditure Total		(£2,130)	(£4,020)	1,890	
4 - Overheads Total			(£20,843)	(£79,570)	58,727
Net Expenditure			(£22,236)	(£86,128)	63,892

Rustington Parish Council

Samuel Wickens Centre to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)	
		4048 - Lettings	£5,055	£15,500	(10,445)	
	001 - Incomings Total		£22,055	£37,500	(15,445)	
1 - Sales Total			£22,055	£37,500	(15,445)	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000	
	081 - Purchases Total		-	(£1,000)	1,000	
2 - Purchases Total			-	(£1,000)	1,000	
4 - Overheads	241 - Salaries	7001 - Salaries	(£14,098)	(£68,500)	54,402	
		7004 - Employers - National Insurance	(£977)	-	(977)	
		7006 - Employers - Superannuation	(£1,639)	-	(1,639)	
	241 - Salaries Total		(£16,715)	(£68,500)	51,785	
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	
		7106 - Staff Uniform	(£124)	-	(124)	
		7130 - Bank & Card Charges	(£75)	(£290)	215	
	242 - Expenditure Total		(£199)	(£590)	391	
	243 - Premises Costs	7201 - Rates	(£580)	(£1,550)	970	
		7202 - Water Rates	(£124)	(£400)	276	
		7203 - Electricity	(£542)	(£4,000)	3,458	
		7205 - Refuse Collection	(£231)	(£650)	419	
		7206 - Maintenance - Internal	(£1,782)	(£6,000)	4,218	
		7207 - Maintenance - External	(£20)	-	(20)	
		7209 - Repairs - Vandal	(£101)	-	(101)	
		7212 - Contract / Casual Staff	£38	-	38	
		243 - Premises Costs Total		(£3,342)	(£12,600)	9,258
		244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
	7302 - Insurances		-	(£1,270)	1,270	
	7303 - Miscellaneous Contingencies		(£16)	(£500)	484	
	7305 - VAT Adjustment		-	(£400)	400	
	7306 - Photocopying / Printing		(£108)	-	(108)	
	7307 - Postage - General		-	(£50)	50	
	7309 - Security / Out of Hours Caretaking		(£200)	(£1,000)	800	
	7310 - Subscriptions		(£857)	(£1,200)	343	
	7320 - Stationery		(£15)	(£100)	85	
	7321 - Office Equipment / ICT / Website		(£818)	(£1,600)	782	
	244 - Additional Expenditure Total		(£2,020)	(£6,120)	4,100	
4 - Overheads Total			(£22,276)	(£87,810)	65,534	
Net Expenditure			(£221)	(£51,310)	51,089	

Rustington Parish Council

Finance & General Purposes to 8 August 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£1,356	£2,900	(1,544)
	001 - Incomings Total		£1,356	£2,900	(1,544)
1 - Sales Total			£1,356	£2,900	(1,544)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-
		5007 - Council Vehicle	(£248)	(£4,000)	3,752
	081 - Purchases Total		(£248)	(£4,000)	3,752
2 - Purchases Total			(£248)	(£4,000)	3,752
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£149)	(£1,400)	1,251
		6101 - Carol Concert	(£1)	(£1,200)	1,199
		6102 - Parishioners Award	(£150)	(£400)	250
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£3,869)	(£5,000)	1,131
		6108 - Contribution - No. 12 Bus Service	-	-	-
		6110 - Advertising	-	-	-
		6112 - Remembrance Day Parade	-	(£2,500)	2,500
	161 - Direct Expenses Total		(£5,670)	(£12,000)	6,330
3 - Direct Expenses Total			(£5,670)	(£12,000)	6,330
4 - Overheads	241 - Salaries	7001 - Salaries	(£76,459)	(£305,000)	228,541
		7004 - Employers - National Insurance	(£9,968)	-	(9,968)
		7006 - Employers - Superannuation	(£9,497)	-	(9,497)
	241 - Salaries Total		(£95,924)	(£305,000)	209,076
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£1,000)	1,000
		7101 - Personnel - Travel Expenses	(£9)	-	(9)
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£2,409)	(£11,000)	8,591
		7104 - Members - Courses / Expenses	(£90)	-	(90)
		7106 - Staff Uniform	(£40)	-	(40)
		7110 - Elections	-	-	-
		7120 - Audit Fees	-	(£2,000)	2,000
		7121 - Consultants	(£3,548)	(£3,000)	(548)
		7130 - Bank & Card Charges	(£266)	(£1,000)	734
	242 - Expenditure Total		(£6,863)	(£18,500)	11,637
	243 - Premises Costs	7203 - Electricity	(£419)	-	(419)
		7205 - Refuse Collection	(£525)	-	(525)
		7206 - Maintenance - Internal	(£2,450)	-	(2,450)
		7207 - Maintenance - External	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£70)	-	(70)
		7212 - Contract / Casual Staff	(£7)	-	(7)
	243 - Premises Costs Total		(£3,470)	-	(3,470)
	244 - Additional Expenditure	7300 - Telephone	(£66)	(£250)	184
		7302 - Insurances	(£63)	(£10,900)	10,837
		7303 - Miscellaneous Contingencies	(£520)	(£6,000)	5,480
		7304 - Newsletter	(£2,778)	(£8,000)	5,222
		7306 - Photocopying / Printing	(£491)	(£2,400)	1,909
		7307 - Postage - General	(£1,947)	(£1,000)	(947)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800
		7309 - Security / Out of Hours Caretaking	(£240)	(£1,000)	760
		7310 - Subscriptions	(£3,563)	(£5,600)	2,037
		7320 - Stationery	(£666)	(£2,400)	1,734
		7321 - Office Equipment / ICT / Website	(£8,489)	(£25,000)	16,511
		7348 - Commemorative Events / Concerts	£2,496	(£3,500)	5,996
		7351 - Neighbourhood Development Plan	-	-	-
	244 - Additional Expenditure Total		(£16,528)	(£67,050)	50,522
4 - Overheads Total			(£122,785)	(£390,550)	267,765
Net Expenditure			(£127,347)	(£403,650)	276,303

Rustington Parish Council

Allotments to 8 August 2025

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	-	£2,500	(2,500)
	001 - Incomings Total		-	£2,500	(2,500)
1 - Sales Total			-	£2,500	(2,500)
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-
		6008 - Improvements	-	(£400)	400
	161 - Direct Expenses Total		-	(£400)	400
3 - Direct Expenses Total			-	(£400)	400
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£240)	(£800)	560
		7207 - Maintenance - External	(£156)	-	(156)
	243 - Premises Costs Total		(£396)	(£800)	404
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£84)	-	(84)
244 - Additional Expenditure Total		(£211)	(£2,000)	1,789	
4 - Overheads Total			(£607)	(£2,800)	2,193
Net Expenditure			(£607)	(£700)	93

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	-	£3,300	(3,300)
	001 - Incomings Total		-	£3,300	(3,300)
1 - Sales Total			-	£3,300	(3,300)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400
		6014 - Tree Works	-	(£1,000)	1,000
	161 - Direct Expenses Total		-	(£1,400)	1,400
3 - Direct Expenses Total			-	(£1,400)	1,400
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£122)	(£800)	678
		7207 - Maintenance - External	(£156)	-	(156)
	243 - Premises Costs Total		(£278)	(£800)	522
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	(£7)	-	(7)
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£84)	-	(84)
244 - Additional Expenditure Total		(£218)	(£2,000)	1,782	
4 - Overheads Total			(£495)	(£2,800)	2,305
Net Expenditure			(£495)	(£900)	405

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£16	£500	(484)
	001 - Incomings Total		£16	£500	(484)
1 - Sales Total			£16	£500	(484)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	(£75)	-	(75)
	161 - Direct Expenses Total		(£75)	(£200)	125
3 - Direct Expenses Total			(£75)	(£200)	125
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£22)	(£100)	78
		7207 - Maintenance - External	(£48)	-	(48)
	243 - Premises Costs Total		(£70)	(£100)	30
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£84)	-	(84)
244 - Additional Expenditure Total			(£211)	(£1,000)	789
4 - Overheads Total			(£281)	(£1,100)	819
Net Expenditure			(£340)	(£800)	460

Total Net Expenditure - All Allotment Sites

(1,442)

(2,400)

958

Rustington Parish Council

Income and Expenditure not included in Budgets to 8 August 2025
(ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

	Category Title	Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings	4000 - Precept	£393,000
		4004 - Bank Interest - Investment Accounts	£4,734
		4005 - Bank Interest - Investment Account - S106 Funding	£180
		4020 - CIL Payment (Local Development)	-
		4040 - Miscellaneous Income / Rents / Charges	£50
	001 - Incomings Total		£397,964
1 - Sales Total			£397,964
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	-
		6101 - Carol Concert	-
	161 - Direct Expenses Total		-
3 - Direct Expenses Total			-
4 - Overheads	241 - Salaries	7001 - Salaries	-
	241 - Salaries Total		-
	244 - Additional Expenditure	7348 - Commemorative Events / Concerts	-
		7401 - Section 106	-
	244 - Additional Expenditure Total		-
4 - Overheads Total			-
not in coa - not in coa	not in coa	5100 - Movement in Reserves	-
not in coa Total		-	-
not in coa - not in coa Total			-
Net Expenditure			£397,964

Monthly Budget Report to 13 June 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,805.55	70,034.45	
Rustington Youth Centre	32,590.00	8,667.81	23,922.19	
The Woodlands Centre	78,780.00	8,495.83	70,284.17	1. RPoW/Reserves - Consultants - Revision of Plans
General Amenities	123,180.00	20,387.66	102,792.34	1. Seating - Annual painting / maintenance programme in place
Museum	86,128.00	12,456.39	73,671.61	
Samuel Wickens Centre	51,310.00	(7,269.09)	58,579.09	
Finance & General Purposes	403,650.00	67,183.11	336,466.89	1. Postage - Stamps purchased in previous financial year transferred into 2025/26 2. Commemorative Events/Concerts - Previous years unspent budget transferred into 2025/26 events
Allotments	2,400.00	1,104.30	1,295.70	

Precept

This is paid biannually, and the first tranche is included in Department 0

Monthly Budget Report to 18 July 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,718.47	70,121.53	1. Repairs (General) - £750.00 - Bollard at RSSC damaged by Grundon Waste Management - Replaced and recharged to GWM
Rustington Youth Centre	32,590.00	9,885.73	22,704.27	
The Woodlands Centre	78,780.00	5,462.83	73,317.17	
General Amenities	123,180.00	27,757.23	95,422.77	
Museum	86,128.00	20,471.82	65,656.18	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Samuel Wickens Centre	51,310.00	398.98	50,911.02	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Finance & General Purposes	403,650.00	120,986.37	282,663.63	
Allotments	2,400.00	1,421.71	978.29	

For information, the previous month's Overview Reports is attached to the back of this Report

18 July 2025

Finance Manager