



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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21 October 2025

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 October 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 22 September 2025
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 17 October 2025 - Deputy Clerk to report
 - (c) Sussex Police and Crime Commissioner Town and Parish Feedback Sessions Autumn 2025 - Councillor Bennett to report on his attendance at the online Meeting held on 10 October 2025
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 8 September 2025 and 6 October 2025
(Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held 27 October 2025 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Allotments Committee - To receive the Report of the Meeting held on 20 October 2025 and to consider any recommendations contained therein
(Copy enclosed for Members)
12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 20 October 2025 and to consider any recommendations contained therein
(Copy enclosed for Members)
13. Diary Dates 2026 - To consider and agree the dates of Meetings and Events for 2026
(Copy attached for Members)
14. Community Carol Concert - 13 December 2025 - Clerk to report
15. Remembrance Sunday - Parade and Service - To note the details and timings for the Parade and Service at the War Memorial and Councillor Bennett to report
(Copy attached for Members)
16. Community Awards' Reception - 22 September 2025 - Clerk to report
17. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
18. Rustington In-Bloom - Progress Report from Councillor Lee

19. Rustington Neighbourhood Plan Review - Clerk to report
20. Council Hive - To consider an email received from Breakthrough Communications, together with associated information
(Copy attached for Members)
21. Littlehampton Concert Band - Proposal for Council to hold a Musical Concert in June 2026 to celebrate the 75th Anniversary of the Festival of Britain - Clerk to report
22. Arun District Council:-
 - (a) Review of Members' Allowance Scheme - To note an email received from Jane Fulton, Committee Services Manager Governance, People & Performance, in this regard
(Copy attached for Members)
 - (b) Application for a Premises Licence - Windmill Cinema Limited, The Woodlands Centre, Woodlands Avenue, Rustington - Licence Application Number: 122387 - Clerk to report
(Copy attached for Members)
 - (c) Application for a Premises Licence - Aydo Lounge & Grill, 154 The Street, Rustington - Licence Application Number: 122388 - Clerk to report
(Copy attached for Members)
23. West Sussex County Council:-
 - (a) Consultation on Sussex Nature Strategies Launches - To consider a News Release in this regard, and Clerk to report
(Copy attached for Members)
 - (b) West Sussex County Council States Its Preference for a One Unitary Authority - To note a News Release in this regard
(Copy attached for Members)
24. West Sussex Association of Local Councils Limited - Annual General Meeting and Conference - 4 November 2025 - To note an email received from Anna Beams, together with associated documentation, and Clerk to report
(Copy attached for Members)
25. Turning Tides - To receive an Invitation to attend the Annual Meeting to be held on Monday 3 November 2025
(Copy attached for Members)
26. To receive Reports from Members attending other External Meetings (if any)
27. Urgent matters arising, for information only, since the preparation of this Agenda
28. To note the following Documents and Publications previously circulated to Members:-
 - (a) Arun District Council - News Release - Pride in Place investment announced for Wick with Toddington

- (b) CAGNE - Did you miss the online events?
- (c) Carers Support West Sussex - Latest News
- (d) Chestnut Tree House - Our charity Christmas cards are now available!
- (e) East Preston Parish Council News - 1 October 2025 and 9 October 2025
- (f) National Association of Local Councils - Chief Executive's Bulletin - 16 October 2025
- (g) Rampion 2 Project Newsletter
- (h) Rustington Residents Association - October 2025 Newsletter
- (i) St Barnabas House - Our charity Christmas cards are now available!
- (j) West Sussex County Council - Highways, Transport and Planning - News and Updates - 30 September 2025
- (k) West Sussex County Council - News Release - 22 September 2025, 24 September 2025 x2, 26 September 2025, x2, 29 September 2025, 1 October 2025, 2 October 2025, 9 October 2025, 13 October 2025, 14 October 2025, 17 October 2025 and 20 October 2025
- (l) West Sussex County Council - Residents' eNewsletter - September 2025 and October 2025 Editions
- (m) West Sussex County Council - West Sussex Fire & Rescue Service - News Release - 26 September 2025