

Rustington Parish Council

MONTHLY BUDGET REPORT

to 17 October 2025

Monthly Budget Report to 17 October 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows. The Council's Budgets are in the process of being revised, therefore, at this moment in time, some Votes may be overspent:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	26,724.43	53,115.57	
Rustington Youth Centre	32,590.00	21,274.04	11,315.96	
The Woodlands Centre	78,780.00	19,246.74	59,533.26	
General Amenities	123,180.00	59,786.25	63,393.75	1. War Memorial - £1,995.25 - Wreath Wiring Kits x9
Museum	86,128.00	30,408.69	55,719.31	
Samuel Wickens Centre	51,310.00	9,418.66	41,891.34	
Finance & General Purposes	403,650.00	198,271.88	205,378.12	
Allotments	2,400.00	3,468.47	(1,068.47)	

For information, the previous month's Overview Reports is attached to the back of this Report

20 October 2025

Finance Manager

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£26	£60	(34)
		4013 - Insurance Recharge	£2,043	-	2,043
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	£120	£3,700	(3,580)
		4042 - Hire of Grounds	£1,100	-	1,100
		4044 - Rent - Cricket Clubs	£2,252	£2,300	(48)
		4045 - Rent - Football Clubs	£168	£3,000	(2,832)
		4046 - Rent - Girl Guides	£138	-	138
		4047 - Rent - Sports & Social Club	£8,250	£16,500	(8,250)
	001 - Incomings Total		£14,097	£25,560	(11,463)
1 - Sales Total			£14,097	£25,560	(11,463)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£245)	-	(245)
		5002 - Playground - New Equipment / Improvement Fund	-	(£20,000)	20,000
		5004 - Outdoor Fitness Equipment	£1,015	-	1,015
	081 - Purchases Total		£770	(£20,000)	20,770
2 - Purchases Total			£770	(£20,000)	20,770
3 - Direct Expenses	161 - Direct Expenses	6006 - Horticultural Supplies	(£371)	(£1,000)	629
		6007 - Fencing	(£3,000)	(£500)	(2,500)
		6008 - Improvements	-	-	-
		6010 - Plant Maintenance	(£223)	(£1,000)	777
		6011 - Seating	(£556)	-	(556)
		6013 - Tree & Bulb Planting	(£18)	-	(18)
		6014 - Tree Works	(£685)	(£3,000)	2,315
		6017 - Plant Fuel	(£163)	-	(163)
		6223 - Playground - Inspections	(£253)	-	(253)
		6224 - Playground - Maintenance	(£106)	(£2,000)	1,894
		6232 - Signs	-	(£500)	500
	161 - Direct Expenses Total		(£5,374)	(£8,000)	2,626
3 - Direct Expenses Total			(£5,374)	(£8,000)	2,626
4 - Overheads	241 - Salaries	7001 - Salaries	(£11,594)	(£28,200)	16,606
		7004 - Employers - National Insurance	(£1,364)	-	(1,364)
		7006 - Employers - Superannuation	-	-	-
	241 - Salaries Total		(£12,958)	(£28,200)	15,242
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200
		7106 - Staff Uniform	(£44)	-	(44)
		7122 - Legal Fees	-	-	-
	242 - Expenditure Total		(£44)	(£200)	157
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7205 - Refuse Collection	(£412)	-	(412)
		7206 - Maintenance - Internal	(£41)	-	(41)
		7207 - Maintenance - External	(£2,029)	(£24,000)	21,971
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£7,575)	-	(7,575)
		7213 - Maintenance of Cricket Square	(£3,650)	(£7,300)	3,650
		243 - Premises Costs Total		(£13,876)	(£31,300)
	244 - Additional Expenditure	7300 - Telephone	(£92)	-	(92)
		7302 - Insurances	(£2,219)	-	(2,219)
		7303 - Miscellaneous Contingencies	(£1,092)	(£5,700)	4,608
		7309 - Security / Out of Hours Caretaking	(£549)	-	(549)
7321 - Office Equipment / ICT / Website		(£135)	-	(135)	
244 - Additional Expenditure Total		(£4,087)	(£5,700)	1,613	
4 - Overheads Total			(£30,964)	(£65,400)	34,436
Net Expenditure			(£21,471)	(£67,840)	46,369

Woodland Park Sportsfield	(4,253)	(11,000)	6,747
Equipment Renewal Fund	(1,000)	(1,000)	0
Rustington Youth Centre	(21,274)	(32,590)	11,316
Total Net Expenditure	(47,998)	(112,430)	64,432

Rustington Parish Council

Woodland Park Sportsfield to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£936	-	936
	001 - Incomings Total		£936	-	936
1 - Sales Total			£936	-	936
4 - Overheads	243 - Premises Costs	7200 - Rent	(£625)	(£4,000)	3,375
		7207 - Maintenance - External	(£1,615)	(£7,000)	5,385
		7210 - Travellers / Illegal Encampments	(£170)	-	(170)
		7212 - Contract / Casual Staff	(£2,630)	-	(2,630)
	243 - Premises Costs Total		(£5,040)	(£11,000)	5,960
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£150)	-	(150)
	244 - Additional Expenditure Total		(£150)	-	(150)
4 - Overheads Total			(£5,189)	(£11,000)	5,811
Net Expenditure			(£4,253)	(£11,000)	6,747

Rustington Parish Council

Rustington Youth Centre to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4048 - Lettings	£5,136	£20,000	(14,864)
		4061 - Youth Centre - Subscriptions	£112	£150	(38)
		4062 - Youth Centre - Tuck	£183	£100	83
	001 - Incomings Total		£5,431	£20,250	(14,819)
1 - Sales Total			£5,431	£20,250	(14,819)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£831)	(£1,500)	669
	081 - Purchases Total		(£831)	(£1,500)	669
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£147)	(£250)	103
	082 - Purchase of Supplies Total		(£147)	(£250)	103
2 - Purchases Total			(£978)	(£1,750)	772
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£1,721)	-	(1,721)
	161 - Direct Expenses Total		(£1,721)	-	(1,721)
3 - Direct Expenses Total			(£1,721)	-	(1,721)
4 - Overheads	241 - Salaries	7001 - Salaries	(£1,729)	(£4,500)	2,771
		7004 - Employers - National Insurance	(£921)	-	(921)
	241 - Salaries Total		(£2,650)	(£4,500)	1,850
	242 - Expenditure	7106 - Staff Uniform	-	-	-
		7130 - Bank & Card Charges	(£122)	(£290)	168
	242 - Expenditure Total		(£122)	(£290)	168
	243 - Premises Costs	7201 - Rates	(£3,319)	(£5,000)	1,682
		7202 - Water Rates	(£900)	(£1,300)	400
		7203 - Electricity	(£970)	(£4,000)	3,030
		7204 - Gas	(£389)	(£3,500)	3,111
		7205 - Refuse Collection	(£412)	(£800)	388
		7206 - Maintenance - Internal	(£6,196)	(£14,000)	7,804
		7212 - Contract / Casual Staff	(£239)	-	(239)
		243 - Premises Costs Total		(£12,425)	(£28,600)
	244 - Additional Expenditure	7300 - Telephone	(£22)	(£850)	828
		7302 - Insurances	(£2,859)	(£3,150)	291
		7303 - Miscellaneous Contingencies	-	(£1,200)	1,200
		7305 - VAT Adjustment	-	(£1,000)	1,000
		7309 - Security / Out of Hours Caretaking	(£549)	(£1,500)	951
		7310 - Subscriptions	(£408)	-	(408)
		7321 - Office Equipment / ICT / Website	(£32)	-	(32)
		7325 - Senior Y.Club - Youth Activities	(£450)	(£2,000)	1,550
		7326 - Senior Y.Club - Youth & Support Workers	(£4,490)	(£8,000)	3,510
		244 - Additional Expenditure Total		(£8,810)	(£17,700)
4 - Overheads Total			(£24,007)	(£51,090)	27,083
Net Expenditure			(£21,274)	(£32,590)	11,316

Rustington Parish Council

The Woodlands Centre to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£470	£1,000	(530)
		4040 - Miscellaneous Income / Rents / Charges	-	-	-
		4041 - Gas - Girl Guides - Reimbursement	£198	£1,200	(1,002)
		4048 - Lettings	£34,477	£60,000	(25,523)
	001 - Incomings Total		£35,145	£62,200	(27,055)
1 - Sales Total			£35,145	£62,200	(27,055)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£481)	(£2,000)	1,519
	081 - Purchases Total		(£481)	(£2,000)	1,519
2 - Purchases Total			(£481)	(£2,000)	1,519
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£12,500)	(£35,000)	22,500
		6008 - Improvements	-	-	-
	161 - Direct Expenses Total		(£12,500)	(£35,000)	22,500
3 - Direct Expenses Total			(£12,500)	(£35,000)	22,500
4 - Overheads	241 - Salaries	7001 - Salaries	(£1,729)	(£4,500)	2,771
		7004 - Employers - National Insurance	-	-	-
	241 - Salaries Total		(£1,729)	(£4,500)	2,771
	242 - Expenditure	7121 - Consultants	-	-	-
		7131 - Loan Servicing	-	(£20,000)	20,000
	242 - Expenditure Total		-	(£20,000)	20,000
	243 - Premises Costs	7201 - Rates	(£4,540)	(£6,800)	2,260
		7202 - Water Rates	(£1,189)	(£1,500)	311
		7203 - Electricity	(£3,278)	(£11,000)	7,722
		7204 - Gas	(£1,659)	(£14,000)	12,341
		7205 - Refuse Collection	(£696)	(£2,500)	1,804
		7206 - Maintenance - Internal	(£8,245)	(£33,000)	24,755
		7207 - Maintenance - External	(£30)	-	(30)
		7209 - Repairs - Vandal	(£277)	-	(277)
		7211 - Setting Up Costs - Hall / Rooms	(£1,000)	(£2,800)	1,800
		7212 - Contract / Casual Staff	(£12,330)	-	(12,330)
	243 - Premises Costs Total		(£33,244)	(£71,600)	38,356
	244 - Additional Expenditure	7300 - Telephone	-	(£380)	380
		7302 - Insurances	(£345)	-	(345)
		7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	-	-	-
		7309 - Security / Out of Hours Caretaking	(£2,727)	(£5,500)	2,773
		7310 - Subscriptions	(£701)	-	(701)
		7321 - Office Equipment / ICT / Website	(£1,149)	-	(1,149)
		7405 - Rolling Programme of Works (Capital/Reserves)	(£1,515)	-	(1,515)
	244 - Additional Expenditure Total		(£6,438)	(£7,880)	1,442
4 - Overheads Total			(£41,411)	(£103,980)	62,570
Net Expenditure			(£19,247)	(£78,780)	59,533

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-
		4023 - Contribution - ADC - Toilet Maintenance	£6,700	£6,700	-
		4024 - Contribution - Christmas Lighting	-	-	-
		4025 - Contribution - Seats	£7,986	-	7,986
		4031 - Grants / Donations	-	-	-
		4040 - Miscellaneous Income / Rents / Charges	-	£7,820	(7,820)
		4049 - Sponsorship of Planters / Flower Beds	£3,200	-	3,200
	001 - Incomings Total		£17,886	£14,520	3,366
1 - Sales Total		£17,886	£14,520	3,366	
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£1,990)	(£3,000)	1,010
		6004 - Christmas Lighting	(£463)	(£10,000)	9,537
		6009 - Street Lighting Maintenance	(£3,629)	(£3,900)	271
		6011 - Seating	(£8,627)	(£2,000)	(6,627)
		6012 - Street Maps / Notice Boards	(£250)	(£1,000)	750
		6013 - Tree & Bulb Planting	(£79)	-	(79)
		6014 - Tree Works	(£1,200)	(£1,500)	300
		6015 - War Memorial	(£3,815)	(£1,300)	(2,515)
		6107 - Gardens Competition	(£477)	(£1,000)	523
		6230 - Planting & Maintenance of Amenity Areas	(£27,577)	(£55,000)	27,423
		6231 - Public Toilet Cleansing & Maintenance	(£19,943)	(£56,000)	36,057
		6232 - Signs	-	-	-
		6234 - Defibrillators & Associated Equipment	(£601)	(£1,000)	399
	161 - Direct Expenses Total		(£68,650)	(£135,700)	67,050
3 - Direct Expenses Total		(£68,650)	(£135,700)	67,050	
4 - Overheads	242 - Expenditure	7121 - Consultants	(£110)	-	(110)
	242 - Expenditure Total		(£110)	-	(110)
	243 - Premises Costs	7202 - Water Rates	-	-	-
		7207 - Maintenance - External	-	-	-
	243 - Premises Costs Total		-	-	-
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£154)	(£2,000)	1,846
		7348 - Commemorative Events / Concerts	-	-	-
		7406 - Changing Places Toilet	-	-	-
244 - Additional Expenditure Total		(£154)	(£2,000)	1,846	
4 - Overheads Total		(£264)	(£2,000)	1,736	
Net Expenditure		(£51,029)	(£123,180)	72,151	

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(8,758)	0	(8,758)
Rustington Museum	(30,409)	(86,128)	55,719
Samuel Wickens Centre	(9,419)	(51,310)	41,891
Total Net Expenditure	(99,614)	(260,618)	161,004

Rustington Parish Council

Public Toilets to 17 October 2025

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£654)	-	(654)
		6232 - Signs	(£60)	-	(60)
	161 - Direct Expenses Total		(£714)	-	(714)
3 - Direct Expenses Total			(£714)	-	(714)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£530)	-	(530)
		7203 - Electricity	(£361)	-	(361)
		7206 - Maintenance - Internal	(£177)	-	(177)
		7209 - Repairs - Vandal	(£97)	-	(97)
	243 - Premises Costs Total		(£1,165)	-	(1,165)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
244 - Additional Expenditure Total		(£50)	-	(50)	
4 - Overheads Total			(£1,215)	-	(1,215)
Net Expenditure			(£1,930)	-	(1,930)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£987)	-	(987)
	161 - Direct Expenses Total		(£987)	-	(987)
3 - Direct Expenses Total			(£987)	-	(987)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£1,094)	-	(1,094)
		7203 - Electricity	(£850)	-	(850)
		7206 - Maintenance - Internal	(£649)	-	(649)
	243 - Premises Costs Total		(£2,592)	-	(2,592)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
244 - Additional Expenditure Total		(£50)	-	(50)	
4 - Overheads Total			(£2,642)	-	(2,642)
Net Expenditure			(£3,629)	-	(3,629)

THE STREET	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£190)	-	(190)
	161 - Direct Expenses Total		(£190)	-	(190)
3 - Direct Expenses Total			(£190)	-	(190)
4 - Overheads	242 - Expenditure	7121 - Consultants	-	-	-
	242 - Expenditure Total		-	-	-
	243 - Premises Costs	7202 - Water Rates	(£124)	-	(124)
		7203 - Electricity	(£362)	-	(362)
		7206 - Maintenance - Internal	(£265)	-	(265)
	243 - Premises Costs Total		(£751)	-	(751)
	244 - Additional Expenditure	7302 - Insurances	(£1,214)	-	(1,214)
		7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
244 - Additional Expenditure Total		(£1,264)	-	(1,264)	
4 - Overheads Total			(£2,015)	-	(2,015)
Net Expenditure			(£2,205)	-	(2,205)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£751)	-	(751)
	161 - Direct Expenses Total		(£751)	-	(751)
3 - Direct Expenses Total			(£751)	-	(751)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£194)	-	(194)
		7209 - Repairs - Vandal	-	-	-
	243 - Premises Costs Total		(£194)	-	(194)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	-	-
		7309 - Security / Out of Hours Caretaking	(£50)	-	(50)
244 - Additional Expenditure Total		(£50)	-	(50)	
4 - Overheads Total			(£243)	-	(243)
Net Expenditure			(£994)	-	(994)

Total Net Expenditure - All Public Toilets

(8,758)

0

(8,758)

Rustington Parish Council

Rustington Museum to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£16	£42	(26)
		4040 - Miscellaneous Income / Rents / Charges	£150	£1,100	(950)
	001 - Incomings Total		£165	£1,142	(977)
1 - Sales Total			£165	£1,142	(977)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£11)	(£3,000)	2,989
	081 - Purchases Total		(£11)	(£3,000)	2,989
2 - Purchases Total			(£11)	(£3,000)	2,989
3 - Direct Expenses	161 - Direct Expenses	6109 - Exhibitions & Displays	(£37)	(£3,000)	2,963
		6110 - Advertising	-	(£100)	100
		6111 - Events / Activities	(£397)	(£500)	103
		6210 - Collection Care / Insurance	(£1,078)	(£1,100)	22
	161 - Direct Expenses Total		(£1,513)	(£4,700)	3,187
3 - Direct Expenses Total			(£1,513)	(£4,700)	3,187
4 - Overheads	241 - Salaries	7001 - Salaries	(£18,627)	(£63,000)	44,373
		7004 - Employers - National Insurance	(£2,167)	-	(2,167)
		7006 - Employers - Superannuation	(£605)	-	(605)
	241 - Salaries Total		(£21,399)	(£63,000)	41,601
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7101 - Personnel - Travel Expenses	(£24)	(£100)	76
		7106 - Staff Uniform	-	-	-
		7121 - Consultants	(£70)	-	(70)
		7130 - Bank & Card Charges	(£93)	(£200)	107
		242 - Expenditure Total		(£187)	(£600)
	243 - Premises Costs	7201 - Rates	(£1,014)	(£1,550)	536
		7202 - Water Rates	(£53)	(£400)	347
		7203 - Electricity	(£834)	(£4,000)	3,166
		7205 - Refuse Collection	(£336)	-	(336)
		7206 - Maintenance - Internal	(£2,023)	(£6,000)	3,977
		7209 - Repairs - Vandal	(£101)	-	(101)
		7212 - Contract / Casual Staff	(£43)	-	(43)
		243 - Premises Costs Total		(£4,403)	(£11,950)
	244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
		7302 - Insurances	(£559)	(£1,270)	712
		7303 - Miscellaneous Contingencies	(£21)	(£1,000)	979
		7306 - Photocopying / Printing	(£263)	(£350)	87
		7307 - Postage - General	(£22)	-	(22)
		7309 - Security / Out of Hours Caretaking	(£300)	(£1,000)	700
		7310 - Subscriptions	(£429)	-	(429)
		7320 - Stationery	(£36)	(£400)	364
		7321 - Office Equipment / ICT / Website	(£1,425)	-	(1,425)
		244 - Additional Expenditure Total		(£3,062)	(£4,020)
4 - Overheads Total			(£29,051)	(£79,570)	50,519
Net Expenditure			(£30,409)	(£86,128)	55,719

Rustington Parish Council

Samuel Wickens Centre to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)
		4048 - Lettings	£8,142	£15,500	(7,358)
	001 - Incomings Total		£25,142	£37,500	(12,358)
1 - Sales Total			£25,142	£37,500	(12,358)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000
	081 - Purchases Total		-	(£1,000)	1,000
2 - Purchases Total			-	(£1,000)	1,000
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	(£50)	-	(50)
	161 - Direct Expenses Total		(£50)	-	(50)
3 - Direct Expenses Total			(£50)	-	(50)
4 - Overheads	241 - Salaries	7001 - Salaries	(£22,808)	(£68,500)	45,692
		7004 - Employers - National Insurance	(£1,618)	-	(1,618)
		7006 - Employers - Superannuation	(£2,364)	-	(2,364)
	241 - Salaries Total		(£26,789)	(£68,500)	41,711
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300
		7106 - Staff Uniform	(£124)	-	(124)
		7130 - Bank & Card Charges	(£106)	(£290)	184
		242 - Expenditure Total		(£230)	(£590)
	243 - Premises Costs	7201 - Rates	(£1,014)	(£1,550)	536
		7202 - Water Rates	(£124)	(£400)	276
		7203 - Electricity	(£834)	(£4,000)	3,166
		7205 - Refuse Collection	(£336)	(£650)	314
		7206 - Maintenance - Internal	(£2,133)	(£6,000)	3,867
		7207 - Maintenance - External	(£20)	-	(20)
		7209 - Repairs - Vandal	(£101)	-	(101)
		7212 - Contract / Casual Staff	(£43)	-	(43)
		243 - Premises Costs Total		(£4,605)	(£12,600)
	244 - Additional Expenditure	7300 - Telephone	(£8)	-	(8)
		7302 - Insurances	(£559)	(£1,270)	712
		7303 - Miscellaneous Contingencies	(£16)	(£500)	484
		7305 - VAT Adjustment	-	(£400)	400
		7306 - Photocopying / Printing	(£113)	-	(113)
		7307 - Postage - General	-	(£50)	50
		7309 - Security / Out of Hours Caretaking	(£300)	(£1,000)	700
		7310 - Subscriptions	(£924)	(£1,200)	276
		7320 - Stationery	(£15)	(£100)	85
		7321 - Office Equipment / ICT / Website	(£953)	(£1,600)	647
		244 - Additional Expenditure Total		(£2,886)	(£6,120)
4 - Overheads Total			(£34,510)	(£87,810)	53,300
Net Expenditure			(£9,419)	(£51,310)	41,891

Rustington Parish Council

Finance & General Purposes to 17 October 2025

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4002 - Bank Interest	£1,947	£2,900	(953)
	001 - Incomings Total		£1,947	£2,900	(953)
1 - Sales Total			£1,947	£2,900	(953)
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-
		5007 - Council Vehicle	(£1,577)	(£4,000)	2,423
	081 - Purchases Total		(£1,577)	(£4,000)	2,423
2 - Purchases Total			(£1,577)	(£4,000)	2,423
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	(£149)	(£1,400)	1,251
		6101 - Carol Concert	(£1)	(£1,200)	1,199
		6102 - Parishioners Award	(£480)	(£400)	(80)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-
		6105 - Grants - Section 137	(£3,869)	(£5,000)	1,131
		6108 - Contribution - No. 12 Bus Service	-	-	-
		6110 - Advertising	-	-	-
		6112 - Remembrance Day Parade	(£269)	(£2,500)	2,231
	161 - Direct Expenses Total		(£6,269)	(£12,000)	5,731
3 - Direct Expenses Total			(£6,269)	(£12,000)	5,731
4 - Overheads	241 - Salaries	7001 - Salaries	(£115,133)	(£305,000)	189,867
		7004 - Employers - National Insurance	(£15,081)	-	(15,081)
		7006 - Employers - Superannuation	(£13,051)	-	(13,051)
	241 - Salaries Total		(£143,265)	(£305,000)	161,735
	242 - Expenditure	7100 - Personnel - Training / Courses	(£175)	(£1,000)	825
		7101 - Personnel - Travel Expenses	(£9)	-	(9)
		7102 - Chairman's Allowance	(£500)	(£500)	-
		7103 - Councillor Allowances	(£4,819)	(£11,000)	6,181
		7104 - Members - Courses / Expenses	(£90)	-	(90)
		7106 - Staff Uniform	(£80)	-	(80)
		7110 - Elections	-	-	-
		7120 - Audit Fees	(£2,100)	(£2,000)	(100)
		7121 - Consultants	(£3,548)	(£3,000)	(548)
		7130 - Bank & Card Charges	(£355)	(£1,000)	645
	242 - Expenditure Total		(£11,676)	(£18,500)	6,824
	243 - Premises Costs	7203 - Electricity	(£419)	-	(419)
		7205 - Refuse Collection	(£696)	-	(696)
		7206 - Maintenance - Internal	(£2,208)	-	(2,208)
		7207 - Maintenance - External	-	-	-
		7211 - Setting Up Costs - Hall / Rooms	(£90)	-	(90)
		7212 - Contract / Casual Staff	(£7)	-	(7)
	243 - Premises Costs Total		(£3,419)	-	(3,419)
	244 - Additional Expenditure	7300 - Telephone	(£92)	(£250)	158
		7302 - Insurances	(£10,246)	(£10,900)	654
		7303 - Miscellaneous Contingencies	(£874)	(£6,000)	5,126
		7304 - Newsletter	(£3,343)	(£8,000)	4,657
		7306 - Photocopying / Printing	(£638)	(£2,400)	1,762
		7307 - Postage - General	(£1,947)	(£1,000)	(947)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800
		7309 - Security / Out of Hours Caretaking	(£340)	(£1,000)	660
		7310 - Subscriptions	(£4,085)	(£5,600)	1,515
		7320 - Stationery	(£1,315)	(£2,400)	1,085
		7321 - Office Equipment / ICT / Website	(£12,779)	(£25,000)	12,221
		7348 - Commemorative Events / Concerts	£2,496	(£3,500)	5,996
		7351 - Neighbourhood Development Plan	-	-	-
		7352 - External Organised Events	(£650)	-	(650)
	244 - Additional Expenditure Total		(£34,012)	(£67,050)	33,038
4 - Overheads Total			(£192,373)	(£390,550)	198,177
Net Expenditure			(£198,272)	(£403,650)	205,378

Rustington Parish Council

Allotments to 17 October 2025

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£9	£2,500	(2,491)
	001 - Incomings Total		£9	£2,500	(2,491)
1 - Sales Total			£9	£2,500	(2,491)
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-
		6008 - Improvements	-	(£400)	400
	161 - Direct Expenses Total		-	(£400)	400
3 - Direct Expenses Total			-	(£400)	400
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£580)	(£800)	220
		7207 - Maintenance - External	(£429)	-	(429)
	243 - Premises Costs Total		(£1,009)	(£800)	(209)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£95)	-	(95)
	244 - Additional Expenditure Total		(£222)	(£2,000)	1,778
4 - Overheads Total			(£1,230)	(£2,800)	1,570
Net Expenditure			(£1,221)	(£700)	(521)

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£12	£3,300	(3,288)
	001 - Incomings Total		£12	£3,300	(3,288)
1 - Sales Total			£12	£3,300	(3,288)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400
		6014 - Tree Works	(£300)	(£1,000)	700
	161 - Direct Expenses Total		(£300)	(£1,400)	1,100
3 - Direct Expenses Total			(£300)	(£1,400)	1,100
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£727)	(£800)	73
		7207 - Maintenance - External	(£429)	-	(429)
	243 - Premises Costs Total		(£1,156)	(£800)	(356)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,000)	2,000
		7307 - Postage - General	(£7)	-	(7)
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£95)	-	(95)
	244 - Additional Expenditure Total		(£229)	(£2,000)	1,771
4 - Overheads Total			(£1,385)	(£2,800)	1,415
Net Expenditure			(£1,673)	(£900)	(773)

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£16	£500	(484)
	001 - Incomings Total		£16	£500	(484)
1 - Sales Total			£16	£500	(484)
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200
		6014 - Tree Works	(£75)	-	(75)
	161 - Direct Expenses Total		(£75)	(£200)	125
3 - Direct Expenses Total			(£75)	(£200)	125
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£162)	(£100)	(62)
		7207 - Maintenance - External	(£132)	-	(132)
	243 - Premises Costs Total		(£294)	(£100)	(194)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000
		7307 - Postage - General	-	-	-
		7310 - Subscriptions	(£127)	-	(127)
		7321 - Office Equipment / ICT / Website	(£95)	-	(95)
	244 - Additional Expenditure Total		(£222)	(£1,000)	778
4 - Overheads Total			(£516)	(£1,100)	584
Net Expenditure			(£575)	(£800)	225

Total Net Expenditure - All Allotment Sites

(3,468)

(2,400)

(1,068)

Rustington Parish Council

Income and Expenditure not included in Budgets to 17 October 2025 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

Category Title		Nominal Code and Description	Total to Date
1 - Sales	001 - Incomings	4000 - Precept	£786,000
		4004 - Bank Interest - Investment Accounts	£6,946
		4005 - Bank Interest - Investment Account - S106 Funding	£261
		4020 - CIL Payment (Local Development)	-
		4040 - Miscellaneous Income / Rents / Charges	£50
	001 - Incomings Total		£793,257
1 - Sales Total		£793,257	
2 - Purchases	081 - Purchases	5003 - Equipment Renewal Fund - Plant Provision	(£725)
	081 - Purchases Total		(£725)
2 - Purchases Total			(£725)
3 - Direct Expenses	161 - Direct Expenses	6100 - Civic Service / Reception	-
		6101 - Carol Concert	-
	161 - Direct Expenses Total		-
3 - Direct Expenses Total			-
4 - Overheads	241 - Salaries	7001 - Salaries	(£242)
	241 - Salaries Total		(£242)
	244 - Additional Expenditure	7348 - Commemorative Events / Concerts	-
		7401 - Section 106	-
	244 - Additional Expenditure Total		-
4 - Overheads Total			(£242)
not in coa - not in coa	not in coa	5100 - Movement in Reserves	-
not in coa Total			-
not in coa - not in coa Total			-
Net Expenditure			£792,291

Monthly Budget Report to 15 September 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	24,911.04	54,928.96	1. Maintenance - External (WPSF) - £1,257.91 - Bollards - Callouts & Removal/Replacement x1
Rustington Youth Centre	32,590.00	14,553.93	18,036.07	1. Building Improvements - £1,720.83 - Replacement of double glazed, West facing, windows in Norfolk Lounge
The Woodlands Centre	78,780.00	20,532.31	58,247.69	1. (a) Building Improvements - £12,500.00 - 40% balance towards Installation of new Sound System (£3,800.00) (b) Roof Repairs (£3,000.00) 2. Contract / Casual Staff - £10,690.25 - Annual high level deep clean of W.Centre (£1,550.00)
General Amenities	123,180.00	56,030.25	67,149.75	1. War Memorial - £1849.99 - Supply/Fit Flagpole & Accessories
Museum	86,128.00	27,279.26	58,848.74	
Samuel Wickens Centre	51,310.00	5,496.62	45,813.38	
Finance & General Purposes	403,650.00	159,750.42	243,899.58	
Allotments	2,400.00	2,824.46	(424.46)	

Precept

This is paid biannually and the second tranche is included in Department 0

Water Rates

Largely increased estimated charges have been received across all areas. These will be monitored and meter readings taken before the end of the financial year

For information, the previous months Overview Reports are attached to the back of this Report

15 September 2025

Finance Manager

Monthly Budget Report to 8 August 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	10,708.68	69,131.32	
Rustington Youth Centre	32,590.00	10,138.63	22,451.37	
The Woodlands Centre	78,780.00	10,815.57	67,964.43	1. Building Improvements - £5,700.00 - 60% deposit towards Installation of new Sound System - now installed
General Amenities	123,180.00	46,886.98	76,293.02	1. Seating - £8,009.51 - Includes the purchase of x3 seats (£5,076.00) which has corresponding Income Vote for x5 seats (£7,986.00) 2. Planting & Maintenance - £18,604.88 - Includes £760.00 Refurbishment Works to the Chaucery Memorial (taken from Chaucery Memorial Funding held by the Council in Earmarked Reserves)
Museum	86,128.00	22,236.39	63,891.61	
Samuel Wickens Centre	51,310.00	220.68	51,089.32	1. Maintenance - £1,781.51 - Includes Callout to repair Airconditioning Pump in Information Centre (£220.88)
Finance & General Purposes	403,650.00	127,346.69	276,303.31	1. Consultants/Legal Fees - £3,548.30 - Increase in Consultancy Costs (Advice & Support - Prepaid Hours)
Allotments	2,400.00	1,442.20	957.80	

For information, the previous months Overview Reports are attached to the back of this Report

12 August 2025

Finance Manager

Monthly Budget Report to 18 July 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,718.47	70,121.53	1. Repairs (General) - £750.00 - Bollard at RSSC damaged by Grundon Waste Management - Replaced and recharged to GWM
Rustington Youth Centre	32,590.00	9,885.73	22,704.27	
The Woodlands Centre	78,780.00	5,462.83	73,317.17	
General Amenities	123,180.00	27,757.23	95,422.77	
Museum	86,128.00	20,471.82	65,656.18	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Samuel Wickens Centre	51,310.00	398.98	50,911.02	1. Repairs (Vandal) - £100.63 - Front of Building - External sockets broken into, which Defib is connected to. Defib supply changed and socket padlocked
Finance & General Purposes	403,650.00	120,986.37	282,663.63	
Allotments	2,400.00	1,421.71	978.29	

For information, the previous month's Overview Reports is attached to the back of this Report

18 July 2025

Finance Manager

Monthly Budget Report to 13 June 2025

An overview of the Committees budgeted expenditure for the year ending 31 March 2026 is as follows:-

	Budget (Net Expenditure) £	Total (Net Expenditure) £	Difference £	Explanation
External Sports & Leisure Facilities	79,840.00	9,805.55	70,034.45	
Rustington Youth Centre	32,590.00	8,667.81	23,922.19	
The Woodlands Centre	78,780.00	8,495.83	70,284.17	1. RPoW/Reserves - Consultants - Revision of Plans
General Amenities	123,180.00	20,387.66	102,792.34	1. Seating - Annual painting / maintenance programme in place
Museum	86,128.00	12,456.39	73,671.61	
Samuel Wickens Centre	51,310.00	(7,269.09)	58,579.09	
Finance & General Purposes	403,650.00	67,183.11	336,466.89	1. Postage - Stamps purchased in previous financial year transferred into 2025/26 2. Commemorative Events/Concerts - Previous years unspent budget transferred into 2025/26 events
Allotments	2,400.00	1,104.30	1,295.70	

Precept

This is paid biannually, and the first tranche is included in Department 0