

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 28 September 2026

PRESENT: Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, G Lee, Mrs S Partridge, D Rogers and P Warren

In attendance: Councillors J Ceiriog-Hughes, Mrs C Harris (Finance Manager/RFO and Meeting Clerk) and Mrs C Ward (Clerk of the Council)

80/26 APOLOGIES FOR ABSENCE

There were no apologies for absence from Members.

81/26 DECLARATIONS OF INTEREST BY MEMBERS

There were no declarations of interest by Members.

82/26 MINUTES

The Minutes of the Meeting held on 25 August 2026 were signed by the Chairman as a correct record.

83/26 PAYMENT OF ACCOUNTS

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

84/26 MONTHLY BUDGET REPORT TO 21 SEPTEMBER 2026

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

85/26 MANAGED IT SUPPORT AGREEMENT

The Meeting Clerk referred to Minute 85/25 and reminded the Committee that she had previously circulated a Quotation and proposed Agreement (including annual cost) received from Mr P Collins for the period 4 October 2026 to 3 October 2027, as follows:-

Managed IT Support Agreement	-	£795.00 per annum
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The Committee RECOMMENDED that the above-mentioned Quotation received in the sum of £795.00 per annum, be ACCEPTED for the period 4 October 2026 to 3 October 2027, with a review of the Council's requirements again taking place at the end of the Contract.

86/26 ASSERTION 10 - ADDITIONAL IT SECURITY REQUIREMENTS

The Committee considered a Report from the Finance Manager/RFO in regard to the additional IT security requirements required for Assertion 10, as advised by the Council's Data Protection Officer, and confirmed by the Council's IT Administrator as now having to be implemented. The initial cost was £6,450.00, which included the installation/setup costs, followed by an annual renewal, minimum, cost of £4,850.00, with effect from 1 April 2027, based on the current licencing fees.

Following a brief discussion, the Committee RECOMMENDED that, in order to comply with the requirements for Assertion 10, the works are to be carried out as soon as practicably possible, at a cost of £6,450.00, and updated, as necessary each year, at a minimum cost of £4,850.00 from 1 April 2027.

87/26 INSUFFICIENT BROADBAND SPEED

The Committee considered a Report from the Finance Manager/RFO in regard to the insufficient Broadband speed that the Council facilities now encountered.

Following a brief discussion, the Committee AGREED to refer this matter to the IT Working Party and for the Council's IT Administrator to be invited to meet with its Members in order to discuss the requirement further.

88/26 REPLACEMENT PUMP AND EXTERNAL UV FOR THE COMMUNITY GARDEN WATER FEATURE

The Meeting Clerk reminded the Committee that a Quotation received from Sussex Pond Doctor in the sum of £540.00, for the replacement of the pump and external UV, to enable the Water Feature in the Community Garden at the Samuel Wickens Centre to work again, had previously been circulated.

Following a brief discussion, the Committee AGREED to defer this matter and take no further action in this regard at the present time.

89/26 EXCLUSION OF THE PUBLIC AND PRESS

The Committee, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public, and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

90/26 NATIONAL PAY AGREEMENT 2026-2027

The Committee considered a Report prepared by the Clerk of the Council in respect of the implications of the above Agreement for 2026-2027.

Following a brief discussion, the Committee RECOMMENDED that the Clerk's Report be APPROVED, with the Pay Award being implemented in accordance with the National Joint Council for Local Government Services (NJC) Agreement.

A copy of the Clerk's Report, and associated documentation, is attached and forms a part of these Minutes.

There being no further business the Meeting concluded at 6.35 pm.

Chairman: **Date:**

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

28 September 2026

Date: 01/09/2026
Time: 11:04:36

Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

Page: 1

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/04/2026
Date To: 31/08/2026

A/C: ANSCOMB Name: Mr K Anscombe

No	Type	Date	Ref	Details	Amount	Outstanding
105605	PI	28/08/2026	20017	Premises Checks & Other Tasks - Aug-26	1,433.42	1,433.42
Total:						<u>1,433.42</u>

A/C: ARUNBUS Name: Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
105557	PI	24/08/2026	19999	Stationery - Office	333.77	333.77
Total:						<u>333.77</u>

A/C: BAILEYPA Name: Paul Bailey

No	Type	Date	Ref	Details	Amount	Outstanding
105559	PI	16/08/2026	20000	Repaint Outdoor Furniture incl. Bus Shelter	640.00	640.00
Total:						<u>640.00</u>

A/C: BARCOMB Name: Barcombe Landscapes Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105626	PI	31/07/2026	20021	Various Grounds Maint. to incl. Mowing Rec.Ground - 14 of	2,941.20	2,941.20
Total:						<u>2,941.20</u>

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105563	PI	15/08/2026	20001	Replace microwave LED Drum - Ladies Public toilets -	151.00	151.00
105624	PI	27/08/2026	20018	Supply/Fit Emergency Pod - SWC/Museum	163.00	163.00
105639	PI	27/08/2026	20024	Supply/Fit LED Drum - Y.Centre	209.00	209.00
Total:						<u>523.00</u>

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
105564	PI	21/08/2026	20002	Maintenance & Floral Contract - Aug	4,862.78	4,862.78
Total:						<u>4,862.78</u>

A/C: MODESUS Name: Modes Users Association

No	Type	Date	Ref	Details	Amount	Outstanding
105565	PI	21/08/2026	20003	Modes Complete Support & M'ship Fee - 01-Aug-26 to	228.00	228.00
Total:						<u>228.00</u>

A/C: PLAYINSP Name: The Play Inspection Company Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105641	PI	26/08/2026	20026	Operational Inspection - Rec.Ground Equipment	198.00	198.00
Total:						<u>198.00</u>

A/C: PRESEQUI Name: Preservation Equipment Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
105640	PI	14/08/2026	20025	Collection Care Equipment - Museum	1,039.98	1,039.98
Total:						<u>1,039.98</u>

Date: 01/09/2026

Time: 11:04:36

Rustington Parish Council

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Supplier Invoices Recommended Payments/Payments Made

A/C: PRESTIGE Name: Prestige Doors (Southern) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105566	PI	25/08/2026	20004	Supply/fit Tube Motor - Roller Shutter - (50% Deposit) - Y.C	389.25	389.25
Total:						<u>389.25</u>

A/C: SCOTTAY Name: Scott Taylor Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105567	PI	25/08/2026	20005	Stage 4 - Architect Services	3,608.17	3,608.17
105568	PI	25/08/2026	20006	Stage 4 - Project Management Services Inc. Mileage etc	2,056.98	2,056.98
Total:						<u>5,665.15</u>

A/C: SLCCENTE Name: SLCC Enterprises Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105569	PI	19/08/2026	20007	Agendas & Minutes (2 Part) - Event Fee (RC, NC)	92.40	92.40
Total:						<u>92.40</u>

A/C: SOUTHCC Name: South Coast Commercial Cleaning Group

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105642	PI	29/08/2026	20027	Window Cleaning (Extn) - Aug - W.Centre/Y.Centre	132.00	132.00
Total:						<u>132.00</u>

A/C: SSEENER Name: SSE Energy Solutions

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105570	PI	14/08/2026	20008	SSE - Electric - The Street Toilets to 31-Jul - SM	1,043.93	1,043.93
Total:						<u>1,043.93</u>

A/C: THOMASD Name: Thomas Door & Window Controls Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105574	PI	19/08/2026	20009	Repair & Replace Faulty window winding mechanism -	1,062.60	1,062.60
Total:						<u>1,062.60</u>

A/C: WATTSMRJ Name: Mr J Watt

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105621	PI	27/08/2026	20019	Clean Seafront Shelter	55.00	55.00
Total:						<u>55.00</u>

A/C: WESTONM Name: Mr M Weston

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
105575	PI	13/08/2026	20016	Signwriting on Honours Boards	105.00	105.00
Total:						<u>105.00</u>
Grand Total						<u>20,745.48</u>

Date: 01/09/2026

Time: 12:43:00

Rustington Parish Council

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Current Account - Recommended Payments/Payments MadeDate From: 01/08/2026
Date To: 30/09/2026Bank From: 1200
Bank To: 1200Transaction From: 105,577
Transaction To: 99,999,999N/C From:
N/C To: 99999999Dept From: 0
Dept To: 999

Bank: 1200			Currency: Pound Sterling					
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105577	BP	2103	27/08/2026	20010 - Bank Pay	Mrs G Cole - Deposit Refund - Rec. Ground	200.00	0.00	200.00
105578	BP	7303	27/08/2026	20011 - Bank Pay	B. Gisbey - Waitrose x9 - Milk & Teabags - Museum	10.10	0.00	10.10
105579	BP	6109	27/08/2026	20011 - Bank Pay	B. Gisbey - All Seasons - Windmill Prop for Display -	1.82	0.37	2.19
105580	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - All Seasons - Plastic Mirror Rounds - Crafts -	7.16	1.42	8.58
105581	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - TG Jones - Crayons - Crafts - Museum	4.80	0.00	4.80
105582	BP	6111	27/08/2026	20011 - Bank Pay	B. Gisbey - The Works - Card & Crayons - Crafts -	5.00	1.00	6.00
105588	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Temu - Pins - Crafts - Museum	1.92	0.00	1.92
105589	BP	6109	01/09/2026	20012 - Bank Pay	H. Parsons - Temu x2 - Dino Costume items -	23.60	0.00	23.60
105590	BP	6109	01/09/2026	20012 - Bank Pay	H. Parsons - All Seasons - Twine & Stakes - Craft -	7.97	1.60	9.57
105591	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - TG Jones - Crayons - Crafts - Museum	4.00	0.00	4.00
105592	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Temu - Gems, Stickers - Crafts - Museum	8.61	0.00	8.61
105593	BP	6111	01/09/2026	20012 - Bank Pay	H. Parsons - Iceland - Tea & Sweets - Crafts - Museum	12.42	1.58	14.00
105594	BP	7303	01/09/2026	20012 - Bank Pay	H. Parsons - Waitrose - Milk - Museum	0.95	0.00	0.95
105595	BP	7310	27/08/2026	DD - 20013	BT - Broadband - W. Centre	82.44	16.49	98.93
105596	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Office	102.32	20.46	122.78
105597	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Y. Centre	36.95	7.39	44.34
105598	BP	7310	27/08/2026	DD - 20013	BT - Broadband - Museum	73.90	14.78	88.68
105599	BP	7310	27/08/2026	DD - 20013	BT - Broadband - SWC	73.90	14.78	88.68
105600	BP	7203	26/08/2026	DD - 20014	SSE - Electric - SWC to 31-Jul - SM	169.92	33.99	203.91
105601	BP	7203	26/08/2026	DD - 20015	SSE - Electric - Churchill Toilets to 31-Jul - SM	166.95	8.35	175.30
105603	BP	5001	28/08/2026	20020 - Bank Pay	C. Harris - Waitrose - Water filter & Cartridges - Museum	26.25	5.25	31.50
105604	BP	5001	28/08/2026	20020 - Bank Pay	C. Harris - Waitrose - Water filter & Cartridges - SWC	26.25	5.25	31.50
105622	BP	7203	26/08/2026	DD - 20014	SSE - Electric - Museum to 31-Jul - SM	169.91	33.98	203.89
105636	BP	6100	01/09/2026	20022 - Bank Pay	E.Lamb - Sainsbury's - Refreshments - Civic Service	169.86	33.97	203.83
105637	BP	6100	01/09/2026	20022 - Bank Pay	E.Lamb - Sainsbury's - Refreshments - Civic Service	7.35	0.00	7.35
105638	BP	6100	01/09/2026	20023 - Bank Pay	C.Ward - Sainsbury's - Refreshments - Civic Service	37.50	7.50	45.00
105659	BP	7310	01/09/2026	DD - TVL	TV Licence - Youth Centre	14.95	0.00	14.95
105660	BP	7201	24/09/2026	DD - ADC	ADC - Rates - The Woodlands Centre	598.00	0.00	598.00
105661	BP	7201	25/09/2026	DD - ADC	ADC - Rates - R'ton Youth Centre	446.00	0.00	446.00
105662	BP	7405	25/09/2026	SO - WP	W.Phillips - Garage	87.58	0.00	87.58
105663	BP	7201	26/09/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
105664	BP	7201	26/09/2026	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	148.00	0.00	148.00
Totals						£ 2,874.38	208.16	3,082.54

Date: 02/09/2026
Time: 10:07:55

Rustington Parish Council
Current Account - Recommended Payments/Payments Made

Page: 4

Date From: 14/08/2026
Date To: 14/08/2026

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105515	BP	5007	14/08/2026	DD - 19997 - NW1	Shell Littlehampton - Car Wash - Council Vehicle	7.50	1.50	9.00
105516	BP	5007	14/08/2026	DD - 19997 - NW1	BP Rustington - Diesel - Council Vehicle	63.12	12.63	75.75
105517	BP	7320	14/08/2026	DD - 19997 - NW1	Amazon (Suzhou Xinsheng) A4 Parchment Paper	6.66	1.33	7.99
105518	BP	7303	14/08/2026	DD - 19997 - NW1	Amazon (Universal Products Solutions Ltd) Biscuits -	29.73	0.00	29.73
105519	BP	7206	14/08/2026	DD - 19997 - NW1	Amazon (Stafford Tiles) - Bona Cleaner x 2 - VMH Floor	69.82	13.96	83.78
105520	BP	7320	14/08/2026	DD - 19997 - NW1	Amazon - Parchment Paper x 100 sheets - A4 - Office	10.57	2.11	12.68
105521	BP	7320	14/08/2026	DD - 19998 - NW1	Amazon - Gold Acrylic Paint Pens x 5 - Office	6.32	1.26	7.58
105522	BP	6102	14/08/2026	DD - 19998 - NW1	Amazon - Picture Frame - Parishioners Award	9.16	1.83	10.99
105523	BP	7320	14/08/2026	DD - 19998 - NW1	Amazon - Clean Screen Cleaner Spray	9.91	1.98	11.89
105524	BP	7303	14/08/2026	DD - 19998 - NW1	Tesco - Teabags, Sugar - Office	9.77	0.00	9.77
105525	BP	7303	14/08/2026	DD - 19998 - NW1	Tesco - Air Freshner - Office	7.00	1.40	8.40
105526	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	21.36	4.27	25.63
105527	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	4.58	0.92	5.50
105528	BP	7206	14/08/2026	DD - 19998 - NW1	Tesco - Cleaning Materials - All sites	4.57	0.92	5.49
105529	BP	7208	14/08/2026	DD - 19998 - NW1	Screwfix Spares - Freezer Drawer - VMH Kitchen	20.00	4.00	24.00
105530	BP	7107	14/08/2026	DD - 19998 - NW1	Amazon - One4all Gift Cards - Long Service Award (EL)	300.00	0.00	300.00
105531	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - North Field &	14.00	0.00	14.00
105532	BP	7310	14/08/2026	DD - 19998 - NW1	Survey Monkey - Annual Subscription 25-Jul-26 -	320.00	0.00	320.00
105533	BP	7405	14/08/2026	DD - 19998 - NW1	ADC- Full Plans App. Fee R/106/26/BR	140.21	28.04	168.25
105534	BP	7405	14/08/2026	DD - 19998 - NW1	ADC - Full Plans App. Fee R/106/26/BR	500.00	100.00	600.00
105535	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - Blind Vets -	14.00	0.00	14.00
105536	BP	7321	14/08/2026	DD - 19998 - NW1	Blackfish Software - IE Tab Extension - SWC CCTV	30.11	0.00	30.11
105537	BP	5001	14/08/2026	DD - 19998 - NW1	Argos - Cookworks Microwave for Youth Centre	32.50	6.50	39.00
105538	BP	7121	14/08/2026	DD - 19998 - NW1	Land Registry - Title Register & Plan Fee - Blind Vets	14.00	0.00	14.00
Totals £						1,644.89	182.65	1,827.54

Rustington Parish Council
Bank Payment Summary - 25 September 2026

Salaries (Gross) - Employees	£ 28,406.23
<i>Includes Mileage Claim (N/Code: 7101)</i>	£ -
Employers - N.I.	£ 3,525.29
Employers - Superann.	£ 1,670.22
Legal & General - Ill Health Liability Insurance	£ -
Total Employers Liabilities	<u>£ 33,601.74</u>
Councillor / Chairman Allowances	<u>£ 2,409.40</u>
Total Liabilities	<u>£ 36,011.14</u>

Reconciled Balances as at 31 August 2026

NatWest Bank:-	
Current Account	£ 9,876.84
Imprest Account	£ 869.60
Reserve Accounts:	
General Fund	£ 227,513.02
35-Day Notice (276) - Earmarked Reserves	£ 83,861.51
35-Day Notice (284)	£ 794,525.95
35-Day Notice (670) - Section 106 Funds	£ 22,248.64
Museum Reserve	£ 2,865.83
Plant Equipment Renewal	£ 8,009.48
Capital Accounts:	
Opportunity and Special Purchases	£ 1,536.43
CCLA:	
Capital Account:	
Public Sector Deposit Fund	£ 100,000.00
<i>Monthly Dividends Credited from PSDA into Nationwide Account</i>	
Nationwide Building Society:	
Capital Account:	
35-Day Saver	£ 133,680.66
Total on Bank Statements	£ 1,384,987.96
Un-Reconciled Payments	£ (394.67)
	<u>£ 1,384,593.29</u>
Petty Cash	£ 359.69
Grand Total	<u>£ 1,384,952.98</u>

Date: 22/09/2026

Time: 08:18:29

Rustington Parish Council
Current Account - Bank Receipts

Page: 6

Date From: 13/08/2026
 Date To: 21/09/2026

Transaction From: 1
 Transaction To: 99,999,999

Dept From: 0
 Dept To: 999

Bank From: 1200
 Bank To: 1200

N/C From:
 N/C To: 99999999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
105552	BR	2102	25/08/2026	Bank Receipt	C.Bancroft - Deposit - Allots - 3 WR	50.00	0.00	50.00
105553	BR	4043	25/08/2026	Bank Receipt	C.Bancroft - Rent - Allots - 3 WR	11.00	0.00	11.00
105554	BR	2102	26/08/2026	Bank Receipt	H.Finnigan - Deposit - SWC - 29-Aug	50.00	0.00	50.00
105864	BR	7321	28/08/2026	Bank Receipt	R'ton Heritage Assn - Contrib - Modes 50% of	95.00	0.00	95.00
105976	BR	7320	14/09/2026	Dd - 20069 -	Amazon- Credit - Petty Cash Coucher Books	7.50	1.50	9.00
106020	BR	4000	04/09/2026	Bank Receipt	ADC - Precept - Second Tranche	412,500.00	0.00	412,500.00
106027	BR	2102	14/09/2026	Bank Receipt	D.Morton - Deposit - Y.Centre - 30-Oct	100.00	0.00	100.00
Totals						£ 412,813.50	1.50	412,815.00

Date: 22/09/2026

Time: 08:16:21

Rustington Parish Council
Current Account - Customer Receipts

Date From: 15/08/2026
 Date To: 21/09/2026

Transaction From: 1
 Transaction To: 99,999,999

Bank From: 1200
 Bank To: 1200

Customer From:
 Customer To: 77777777

Bank: 1200 Currency: Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
105543	SA	BARCLAYS	18/08/2026	Bank Receipt	Payment on Account	5,483.24	0.00	5,483.24
105544	SA	COOKNICO	20/08/2026	Card Receipt	Payment on Account	58.00	0.00	58.00
105549	SR	RUSTPLSC	24/08/2026	Bank Receipt	Sales Receipt	584.00	0.00	584.00
105550	SR	RUSTPLSC	24/08/2026	Bank Receipt	Sales Receipt	176.00	0.00	176.00
105555	SA	FINNIGAN	26/08/2026	Bank Receipt	Payment on Account	95.66	0.00	95.66
105556	SR	RNID	26/08/2026	Bank Receipt	Sales Receipt	54.83	0.00	54.83
105863	SR	TATERON	27/08/2026	Bank Receipt	Sales Receipt	378.00	0.00	378.00
105889	SR	SLIMWORL	01/09/2026	Bank Receipt	Sales Receipt	361.96	0.00	361.96
105890	SR	RUSTGOCE	01/09/2026	Bank Receipt	Sales Receipt	82.00	0.00	82.00
105891	SR	ARUNU3A	01/09/2026	Bank Receipt	Sales Receipt	312.00	0.00	312.00
105892	SR	WOODTTC	01/09/2026	Bank Receipt	Sales Receipt	613.00	0.00	613.00
105893	SA	WOODTTC	01/09/2026	Bank Receipt	Payment on Account	16.00	0.00	16.00
105894	SR	SHORTMAT	02/09/2026	Bank Receipt	Sales Receipt	734.00	0.00	734.00
105895	SR	YASYOGA	02/09/2026	Bank Receipt	Sales Receipt	328.00	0.00	328.00
105896	SR	ACTIV8NU	03/09/2026	Bank Receipt	Sales Receipt	1,800.00	0.00	1,800.00
105897	SR	DIAMONDD	03/09/2026	Bank Receipt	Sales Receipt	131.00	0.00	131.00
105898	SR	THOMASM	03/09/2026	Bank Receipt	Sales Receipt	94.00	0.00	94.00
105899	SR	ARUNFAIR	03/09/2026	Bank Receipt	Sales Receipt	321.00	0.00	321.00
106017	SR	BABYSUPE	03/09/2026	Bank Receipt	Sales Receipt	35.00	0.00	35.00
106018	SA	HERITAGE	04/09/2026	Bank Receipt	Payment on Account	25.00	0.00	25.00
106019	SR	SERFCADE	04/09/2026	Bank Receipt	Sales Receipt	150.00	0.00	150.00
106021	SR	PLAYERS	07/09/2026	Bank Receipt	Sales Receipt	70.00	0.00	70.00
106022	SA	HOBDENS	10/09/2026	Bank Receipt	Payment on Account	63.00	0.00	63.00
106023	SR	RUSTCC	10/09/2026	Bank Receipt	Sales Receipt	1,052.00	0.00	1,052.00
106024	SR	AGEUKWSX	18/09/2026	Bank Receipt	Sales Receipt	528.00	0.00	528.00
106025	SR	RCCGOASI	21/09/2026	Bank Receipt	Sales Receipt	280.00	0.00	280.00
106026	SR	RCCGOASI	21/09/2026	Bank Receipt	Sales Receipt	114.00	0.00	114.00
106030	SA	BENNETTJ	17/09/2026	Card Receipt	Payment on Account	95.00	0.00	95.00
Totals						£ 14,034.69	0.00	14,034.69

CONFIDENTIAL

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE - 28 SEPTEMBER 2026

National Salary Award - 2026-2027

1. Notification has been received via WSALC, from the National Joint Council (NJC) for Local Government Services that agreement has been reached on the new Pay Award for 2026-2027, backdated to 1 April 2026 (copy attached).
2. As has been the case for many years, provision has been made by the Council for a 6% increase for employees in its 2026/2027 Budget. At the time of setting the annual Budget, it was anticipated that this provision would cover additional hours and any incremental salary increases that the Council might wish to make during the year.
3. The Committee is asked to RECOMMEND that the Council approves the implementation of the terms of this National Agreement in respect of its own employees.

21 September 2026

Clerk of the Council

Pay Settlement 2026/27

From

Date Tue 01/09/2026 09:51

To Emily Simpson <admin@wsalc.co.uk>

 1 attachment (166 KB)

Pay Settlement 2026-27.pdf,

Dear Clerk,

Apologies I was not quick off the mark here – I am just back from annual leave and have seen the pay settlement has been agreed. Please see attached.

Kind regards,

WSALC

24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

© NALC 2026.

ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	Deleted w e f 1st April 2023				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	
6	£25,989	£13.47	£26,847	£13.92	LC1 (5-6) (below substantive range)
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

SCP	1 April 2025	1 April 2026			Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	LC2 (24-28) (substantive benchmark range)
24	£35,412	£18.35	£36,581	£18.96	
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	LC2 (29-32) (above substantive benchmark range)
29	£39,862	£20.66	£41,177	£21.34	
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	
38	£49,282	£25.54	£50,908	£26.39	LC3 (37-41) (substantive benchmark range)
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	
43	£54,495	£28.25	£56,293	£29.18	LC3 (42-45) (above substantive benchmark range)
44	£55,801	£28.92	£57,642	£29.88	

SCP	1 April 2025	1 April 2026			Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
45	£57,139	£29.62	£59,025	£30.59	LC4 (46-49) (below substantive range)
46	£58,523	£30.33	£60,454	£31.33	
47	£59,922	£31.06	£61,899	£32.08	
48	£61,198	£31.72	£63,218	£32.77	
49	£62,852	£32.58	£64,926	£33.65	
50	£64,373	£33.37	£66,497	£34.47	LC4 (50-54) (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	
52	£68,053	£35.27	£70,299	£36.44	
53	£70,176	£36.37	£72,492	£37.57	
54	£72,307	£37.48	£74,693	£38.72	
55	£74,454	£38.59	£76,911	£39.86	LC4 (55-62) (above substantive benchmark range)
56	£76,572	£39.69	£79,099	£41.00	
57	£78,718	£40.80	£81,316	£42.15	
58	£80,821	£41.89	£83,488	£43.27	
59	£82,815	£42.93	£85,548	£44.34	
60	£84,852	£43.98	£87,652	£45.43	
61	£86,939	£45.06	£89,808	£46.55	
62	£89,081	£46.17	£92,021	£47.70	

* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026