Rustington Parish Council
Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB
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17 November 2026

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 November 2026** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 6.45 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest by Members

   Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

   You should declare your interest by stating:-
   (a) the item you have the interest in
   (b) whether it is a personal interest and the nature of the interest
   (c) whether it is also a prejudicial/pecuniary interest
   (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time

   You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 26 October 2026
   (Copy attached)

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VAT Registered: 946 2052 29

4. Sussex Police:-

   (a) Matters Arising (if any)

   (b) Arun All Parishes Meeting - 29 October 2026 - Clerk to report

   (c) Police and Crime Commissioner's Annual Safer in Sussex Survey - Clerk to report

5. District Councillors - Matters Arising (if any)

6. County Councillors - Matters Arising (if any)

7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes

8. Chairman's Report

9. Planning Committee - To note the Report of the Meeting held on 26 October 2026
   (Copy previously circulated)

10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 November 2026 from the Chairman of the Committee, and to consider the Recommendations contained therein
    (Finance and General Purposes Committee Agenda and associated documentation previously circulated)

11. To authorise the Finance and General Purposes Committee to deal with any urgent matters that might arise, in addition to the payment of accounts, during the December recess

12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 16 November 2026 and to consider any recommendations contained therein
    (Copy enclosed)

13. Remembrance Sunday - Parade and Service - Deputy Clerk to report

14. Annual Assembly of the Parish Meeting - 8 April 2027 - Guest Speaker - Clerk to report

15. The Woodlands Centre - Major Redesign and Refurbishment Project - Clerk to report

16. Scottish Themed Concert - 24 January 2027 - Clerk to report

17. Rustington In-Bloom Committee - Councillor Lee to report

18. Arun District Council:-

    (a) Review of Members' Allowance Scheme - To note an email received from Jane Fulton, Committee Services Manager, Governance, People & Performance, in this regard
    (Copy attached)

    (b) Local Government Reorganisation - Government Consultation - Shaping West Sussex - New timetable for changes to Councils in West Sussex - To note the latest information received
    (Copy attached)

19. Department of Transport - Town and Country Planning Act 1990 - Section 247 - Proposed Stopping Up of Highway at The Windmill Inn, Mill Lane, Rustington - To consider a letter received from the National Transport Casework Team, together with associated information
(Copy attached)

20. To receive Reports from Members attending other External Meetings (if any)

21. Urgent matters arising, for information only, since the preparation of this Agenda

22. To note the following Documents and Publications previously circulated to Members:-

(a) Arun District Council - Latest News Release - Spread the festive cheer - with free pre-Christmas parking on selected days
(b) CPRE - Add your name to our data centres action
(c) East Preston Parish Council News - 29 October 2026, 15 November 2026 and 12 November 2026
(d) Hidden Disabilities - Free webinar + resources for your team
(e) National Association of Local Councils - Chief Executive's Bulletin - 29 October 2026 and 12 November 2026
(f) National Association of Local Councils - Clear Councils - October Update
(g) Rampion 2 Offshore Wind Farm - Subscribe to received newsletters and updates
(h) Turning Tides - Service Update
(i) Turning Tides - New Hope This Winter
(j) West Sussex County Council - Highways, Transport and Planning Parish Newsletter - 27 October 2026 and 4 November 2026
(k) West Sussex County Council - News Release - 28 October 2025 x2, 30 October 2026 x2, 2 November 2026, 3 November 2026, 6 November 2026, 10 November 2026 x2, 11 November 2026 x2, 12 November 2026 and 13 November 2026 x2
(l) West Sussex County Council - Residents' e-Newsletter - Waste Prevention Special Edition